

**C**OOK



**I**NLET

**A**RCHERS

## Policies and Procedures

{3/20/2016}



## Membership

- A. New members are accepted by filing a written application and paying a membership fee.
- B. Recruitment occurs through community advertisement, social media, and member's invitation.
- C. Experienced members mentor and supervise new members/guests.
- D. All CIA Policies, Procedures and Bylaws are available to members on the CIA website ([www.cookinletarchers.com](http://www.cookinletarchers.com)).
- E. Any member may propose an amendment to these Policies & Procedures which must be made in writing and given to the Executive Board.

## MOA Property Management

- A. Entrance gate will be locked at all times, except during hours of scheduled shoots.
- B. Gate combination will be provided to members only. Combination changes will be made on regular intervals and as needed.
- C. CIA is responsible for providing a Certificate of Liability Insurance to the MOA in February of each year, with the MOA listed on the policy as the Landowner.



# Safety

- A. Any safety issue(s) shall be reported to any CIA Officer at any time.
- B. Officers will immediately consult about the safety issue and steps will be taken to resolve it.

Signed and adopted this 20<sup>th</sup> day of March 2016.

President:		Miles Spathelf
	Signature	Printed Name
Vice Pres:		MICHAEL W. HARRINGTON
	Signature	Printed Name
Treasurer:		VIKKI GROSS
	Signature	Printed Name
Secretary:		Marc Much
	Signature	Printed Name

